

Operational Guideline

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| FIRE DISPATCH – NI 9-1-1 CORPORATION | O.G. NO. 7.2.2 |
| TITLE: Timers | Page 1 of 1 |

PURPOSE: To provide the opportunity for incident commanders to use remote countdown timers during emergency incidents.


SCOPE: North Island 9-1-1 Fire Departments

POLICY: Fire dispatch will provide timers to assist fire department response and operations.

PROCEDURE:

- 1.0 At any time during fire department operations, an incident commander can request the initiation of a countdown timer from the fire dispatch center.
- 2.0 Duty officers responding alone to incidents may request a timer from fire dispatch as a wellness check in. If dispatch has had no radio contact with the duty officer after 10 minutes, dispatch will radio the duty officer to check in to their well-being. If there is no response from the duty officer after the 10 minute timer has expired, dispatch will attempt to contact the duty officer via cell phone. If no contact is made by dispatch with the duty officer via radio or cell phone attempts, dispatch will notify RCMP to respond to the last known location of the duty officer.
- 3.0 The dispatch center can set and start a countdown timer for any amount of time requested by the duty officer or command. The default time used should be 10 minutes if not indicated otherwise.
- 4.0 Upon receipt of a request, the dispatcher will activate the timer either from the unit status list or by using powerline and announce to command that the appropriate timer has been started.
- 5.0 Once the designated amount of time has expired, the dispatcher will announce to command that the requested countdown timer has expired and log “timer expired” in the CAD report.

REFERENCE:

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| Stephanie Bremer Manager of Fire Administration | May 27, 2009 |
| Issued/Amended by | Created |
|  | |
| Signature | May 8, 2018, Feb. 25, 2021 Date(s) Amended |