

MINUTE NO. 134

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, May 10, 2019 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:00 a.m.

<u>Present</u>	President:	McNabb, J.	- Alberni-Clayoquot Regional District
	Vice President:	Moglove, C.	- Strathcona Regional District
	Directors:	Doubt, G.	- Powell River Regional District (Teleconference)
		Gourlay, C	- Regional District of Nanaimo
		Hory, A	- Regional District of Mt. Waddington
		Swift, M.	- Comox Valley Regional District
		-	
Staff:	Doherty, T	- Fire Chief, Campbell River Fire Dept.	
	Dunlop, B	- Corporate Financial Officer, CVRD	
	Lapp, M.	- Recording Secretary, CVRD	
	Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD	

AGENDA

Gourlay/ Swift: “THAT the agenda be approved.”

CARRIED

MINUTES

Moglove/Hory: “THAT the minutes (no. 133) of the North Island 9-1-1 Corporation board meeting held March 15, 2019 be adopted.”

CARRIED

Swift/Gourlay: “THAT the minutes of the North Island 9-1-1 Corporation administration committee meeting dated April 26, 2019 including the following reports, be received:

- Management report dated April 2019
- E-Comm PSAP service results for period ending March 2019
- Fire Dispatch quality assurance report period ending December 2018
- Peace River fire dispatch service – verbal update.”

CARRIED

CORRESPONDENCE

There was no correspondence for receipt.

ITEMS FOR DISCUSSION AND DELIBERATION

B. Pearson provided the board with an orientation presentation, to provide some historical background and to illustrate the geographic area that the Corporation provides access to emergency services through NI 9-1-1.

Financial Statements and Audit Report

B. Dunlop, presented the 2018 financial statements and auditor's report to the board of directors.

Gourlay/Swift: "THAT the report dated April 29, 2019 regarding 2018 financial statements and auditor's report to the board of directors be received."

CARRIED

Moglove/Hory: "THAT the auditors be invited to attend the next meeting of the board to review and discuss the 2018 auditor's report to the board of directors."

CARRIED

Moglove/Hory: "THAT the Financial Statements for the year ending December 31, 2018 be received."

CARRIED

Hory/Gourlay: "THAT the financial statements of the North Island 9-1-1 Corporation for the year ended December 31, 2018 be approved."

CARRIED

NEW BUSINESS

Radio Frequency channel request – District 69 Regional District of Nanaimo-North

President McNabb provided an update on the radio frequency channel request made in support of District 69 (Regional District of Nanaimo-North) fire departments. Contact has been made with staff from Spectrum Management Operations Branch, Innovation, Science and Economic Development Canada (formerly Industry Canada) and a meeting has been scheduled for next week to discuss the matter further.

TERMINATION

Gourlay/Moglove: "THAT the meeting terminate."

CARRIED

Time: 12:09 pm.

Confirmed:

"B. Pearson"

B. Pearson
Deputy Secretary

Certified correct:

"J. McNabb"

John McNabb
President