

MINUTE NO. 132

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, February 1, 2019 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:10 a.m.

<u>Present</u>	President:	McNabb, J.	- Alberni-Clayoquot Regional District
	Vice President:	Moglove, C.	- Strathcona Regional District
	Directors:	Gourlay, C	- Regional District of Nanaimo
		Hory, A	- Regional District of Mt. Waddington
	Alt. Directors:	Hillian, D.	- Comox Valley Regional District
Staff:		McCormick, S.	- Powell River Regional District (Teleconference)
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		Bremer, S.	- Manager of Fire Administration, Campbell River Fire Dept.
		Douville, K.	- Manager of Financial Planning, CVRD
		Dyson, R.	- NI 9-1-1 Secretary/CAO, CVRD
		Lapp, M.	- Recording Secretary, CVRD
		Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
	Zaleschuk, R.	- NI 9-1-1, Manager of Technology	

ELECTION AND APPOINTMENTS

R. Dyson welcomed the members to the meeting and provided a brief overview of the format for the corporation’s meetings. Following introductions, R. Dyson called for nominations for the position of president.

At the close of nominations, Director McNabb was the only nomination and as such was declared president by acclamation.

R. Dyson called for nominations for the position of vice president. At the close of nominations, Director Moglove was the only nomination and as such was declared vice president by acclamation.

Director McNabb assumed the chair.

2019 Appointments

Hory/Gourlay: “THAT the report dated January 17, 2019 regarding the appointments for NI 9-1-1 designated accounting office and corporate officers be received.”

CARRIED

Hillian/Moglove: “THAT the report dated January 17, 2019 regarding the appointments for NI 9-1-1 bank signing officers be received.”

CARRIED

MINUTES

Hory/Hillian: “THAT the minutes (no. 131) of the North Island 9-1-1 Corporation board meeting held October 12, 2018 be adopted.”

CARRIED

Moglove/Hillian: “THAT the minutes of the North Island 9-1-1 Corporation administration committee meeting dated January 18, 2019 including the following reports, be received

- Management report dated January 2019
- E-Comm PSAP statistics report for the period ending January - December 2018
- Peace River Fire dispatch report – verbal update
- Report dated January 10, 2019 regarding 2019 capital projects.”

CARRIED

CORRESPONDENCE

Hillian/Moglove: “THAT The 2019 NI 9-1-1 board and committee meeting schedule be approved.”

CARRIED

Moglove/Hillian: “THAT correspondence from Alberni-Clayoquot Regional District dated January 11, 2019, regarding the NI 9-1-1 shareholder requisition apportionment method be received.”

CARRIED

Hillian/Gourlay: “THAT correspondence from the Regional District of Mount Waddington dated January 8, 2019 regarding the NI 9-1-1 shareholder requisition apportionment method be received.”

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

Shareholder annual requisition – allocation alternatives

Gourlay/Moglove: “THAT the report dated September 17, 2019 regarding options for alternative annual Regional District shareholder requisition apportionments be received for information.”

CARRIED

Moglove/Hillian: “THAT the item be deferred to the next meeting of the North Island 9-1-1 board.”

CARRIED

2019-2023 Financial Plan

K. Douville presented the board with highlights of the 2019-2023 proposed NI 9-1-1 financial plan.

Hillian/Moglove: “THAT the report dated January 15, 2019, regarding the NI 9-1-1- Corporation 2019-2023 proposed financial plan be received.”

CARRIED

Designation of Accounting Office and Officers

Moglove/Hillian: “THAT the accounting records office for the North Island 9-1-1 Corporation be the offices of the Comox Valley Regional District.”

CARRIED

Appointment of Secretary

Moglove/Gourlay: “THAT Russell Dyson be appointed secretary of the North Island 9-1-1 Corporation for the year 2019.”

CARRIED

Appointment of Deputy Secretary

Hillian/Hory: “THAT Brian Pearson be appointed deputy secretary of the North Island 9-1-1 Corporation for the year 2019.”

CARRIED

Appointment of Bank Signing Officer

Hillian/Gourlay: “THAT the following persons be appointed bank signing officers for the North Island 9-1-1 Corporation and that any two of the following be authorized to co-sign:

President – North Island 9-1-1 Corporation
or
Secretary – North Island 9-1-1 Corporation
or
Deputy Secretary – North Island 9-1-1 Corporation
or
Corporate Financial Officer – Comox Valley Regional District
or
Corporate Legislative Officer – Comox Valley Regional District
Or
Manager of Financial Planning – Comox Valley Regional District.”

CARRIED

TERMINATION

Hillian/Gourlay: "THAT the meeting terminate."

CARRIED

Time: 11:53 am.

Confirmed:

"R. Dyson"

R. Dyson
Secretary

Certified correct:

"J. McNabb"

John McNabb
President