

MINUTE NO. 131

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, October 12, 2018 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:03 a.m.

<u>Present</u>	President:	Samson, L.	- Strathcona Regional District
	Directors:	Hory, A	- Regional District of Mt. Waddington
		McCormick	- Powell River Regional District (Teleconference)
		McNabb, J.	- Alberni-Clayoquot Regional District
		Stanhope, J.	- Regional District of Nanaimo
		Wells, B.	- Comox Valley Regional District
	Staff:	Bremer, S.	- Manager of Fire Administration, Campbell River Fire Dept.
		Doherty, T.	- Fire Chief, City of Campbell River
		Douville, K.	- Manager of Financial Planning, CVRD
		Dunlop, B.	- Corporate Financial Officer, CVRD
		Dyson, R.	- NI 9-1-1 Secretary/CAO, CVRD
		Lapp, M.	- Recording Secretary, CVRD
		Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
		Steel, J.	- Manager of Corporate Communication
Zaleschuk, R.		- NI 9-1-1, Manager of Technology	

MINUTES

Stanhope/Wells: "THAT the minutes (no. 129) of the North Island 9-1-1 Corporation board meeting held June 22, 2018 be adopted."

CARRIED

REPORTS AND CORRESPONDENCE

McNabb/Wells: "THAT the minutes of the North Island 9-1-1 Corporation administration committee meeting dated September 21, 2018 including the following reports, be received

- Management report dated September 2018
- E-Comm PSAP statistics report for the period ending January - August 2018
- Fire Dispatch statistics report for the period January - August 2018
- Peace River Fire dispatch report – verbal update."

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

Stanhope/McNabb: “THAT the following reports be received:

- Accidental call campaign roll up results dated September 17, 2018
- Annual shareholder requisition allocation dated September 17, 2018
- NI 9-1-1 board of directors business continuity dated September 17, 2018
- NI 9-1-1 2018 audit service plan dated October 4, 2018.”

CARRIED

Accidental Call Campaign

J. Steel presented the report dated September 17, 2018 regarding the 2018 accidental call campaign roll up results.

The board expressed disappointment that the recent statistics report did not reflect a significant reduction in abandoned call volumes.

Staff directed to research other possible causes for the significant number of abandoned and dropped calls; determine if gaps in cellular service is contributing to the number of abandoned or dropped calls; and look at possible education opportunities including possibility of partnering with the local fire and rescue organizations that work with the schools and seniors groups.

Shareholder annual requisition – allocation alternatives

K. Douville presented the report dated September 17, 2018 regarding the annual shareholder requisition allocation and alternate methods of calculating the allocation.

McNabb/Wells: “THAT the NI 9-1-1 board continue to support apportioning the Corporation’s annual Regional District shareholder requisition based on the existing method utilizing the prior year’s assessment revised roll of net taxable value of land and improvements assessed for hospital purposes within each shareholder’s jurisdiction.”

McNabb/Wells: “THAT the motion be deferred to the next meeting of the board.”

CARRIED

Staff directed to forward the report to the shareholder regional districts and request their consideration and response; and further that their response be forwarded to the next meeting of the NI 9-1-1 board.

Business Continuity

B. Pearson presented the report dated September 17, 2018 regarding NI 9-1-1 board of directors' business continuity.

Following the 2018 civic election staff will be requesting that shareholders make an appointment to the NI 9-1-1 board as soon as is practical, to enable NI 9-1-1 to carry on the business of the Corporation.

At least two members have been acclaimed in their respective region and will continue as NI 9-1-1 directors until either affirmed or replaced by their regional district.

Audit Service Plan

B. Dunlop presented the report dated October 4, 2018 regarding NI 9-1-1 2018 audit service plan.

President Samson thanked the board and staff for their dedication and service provided to the Corporation, expressed his best wishes to the members running for office in the upcoming civic election, and offered his congratulations to the members acclaimed in their respective area.

TERMINATION

McNabb/Stanhope: "THAT the meeting terminate."

CARRIED

Time: 11:45 am.

Confirmed:

"R. Dyson"

R. Dyson
Secretary

Certified correct:

"L. Samson"

L. Samson
President