

MINUTE NO. 142

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, January 31, 2020 at the Comox Valley Regional District offices, 770 Harmston Avenue, Courtenay, BC commencing at 11:00 a.m.

<u>Present</u>	President:	McNabb, J.	- Alberni-Clayoquot Regional District
	Directors:	Doubt, G.	- Powell River Regional District (teleconference)
		Hory, A	- Regional District of Mt. Waddington
		Moglove, C.	- Strathcona Regional District
		Wallace, L.	- Regional District of Nanaimo
Staff:	Bremer, S.	- Manager of Fire Administration, Campbell River Fire Dept.	
	Douville, K.	- Manager of Financial Planning, Comox Valley Regional District	
	Lapp, M.	- Recording Secretary, CVRD	
Absent:	Warren, J	- General Manager of Corporate Services, NI 9-1-1 Acting Secretary	
	R. Zaleschuk	- Technology Manager, NI 9-1-1 Corporation	
	Swift, M.	- Comox Valley Regional District	
	Dyson, R	- NI 9-1-1 Secretary/CAO, CVRD	
	Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD	

ELECTION

James Warren, acting secretary, welcomed the members to the meeting and provided a brief overview of the format for the corporation’s meetings. Following introductions, Mr. Warren called for nominations for the position for president.

At the close of nominations, Director McNabb was the only nomination and as such was declared president by acclamation.

Mr. Warren called for nominations for the position for vice-president. At the close of nominations, Director Moglove was the only nomination and as such was declared vice president by acclamation.

2020 Appointments

Moglove/Hory: “THAT the reports dated January 27, 2020 regarding the corporate and financial appointments and the bank signing officers be received.”

CARRIED

Moglove/Hory: “THAT the accounting records office for the North Island 9-1-1 Corporation be the offices of the Comox Valley Regional District.”

CARRIED

Moglove/Hory: “THAT Russell Dyson be appointed Secretary of the North Island 9-1-1 Corporation for 2020.”

CARRIED

Moglove/Hory: “THAT Brian Pearson be appointed Deputy Secretary of the North Island 9-1-1 Corporation for 2020.”

CARRIED

Hory/Moglove: “THAT the following persons be appointed bank signing officers for the North Island 9-1-1 Corporation and that any two of the following be authorized to co-sign:

President – North Island 9-1-1 Corporation, or
Secretary – North Island 9-1-1 Corporation, or
Deputy Secretary – North Island 9-1-1 Corporation, or
Corporate Financial Officer – Comox Valley Regional District, or
Corporate Legislative Officer – Comox Valley Regional District, or
Manager of Financial Planning – Comox Valley Regional District.”

CARRIED

MINUTES

Hory/Wallace: “THAT the minutes (no. 139) of the North Island 9-1-1 Corporation board meeting held November 29, 2019, be adopted.”

CARRIED

Moglove/Hory: “THAT the minutes of the NI 9-1-1 administration committee meeting held January 17, 2020 including the following reports, be received

- Management report dated January 2020
- E-Comm PSAP performance report for the period ending December 2019
- Fire Dispatch statistics report for the period ending December 2019.”

CARRIED

CORRESPONDENCE

There was no correspondence for receipt.

ITEMS FOR DISCUSSION AND DELIBERATION

Next Generation 9-1-1

S. Bremer and R. Zaleschuk provided a presentation regarding Next Generation of 9-1-1 (NG 9-1-1) communications technology, which has been initiated by the Canadian Radio-television and Telecommunications Commission (CRTC) to improve emergency communications in a growing wireless mobile society.

Staff confirmed for the board that NI 9-1-1 is well situated for Next Gen 911 and outlined the infrastructure already in place and the steps taken to prepare for the scheduled NG 9-1-1 launch in 2020. Staff also reviewed the 2020 timelines for equipment upgrades, testing and training as well as the capital improvements required to meet compliance by June 2023 and included in the 2020-2024 financial plan.

Moglove/Hory: "THAT the presentation regarding Next Generation 9-1-1 be received."

CARRIED

2020-2024 Provisional Budget and Financial Plan

K. Douville reviewed minor updates to the 2020 provisional budget. Also discussed was the capital requirements for the implementation of NG 9-1-1 and the impact on the financial plan. Mr. Douville reiterated once the financial year-end is complete the 2019 actual values will be finalized along with the contribution to reserves, for consideration of the recommended financial plan, at the March meeting of the board.

Wallace/Moglove: "THAT the report dated January 13, 2020 regarding the 2020-2024 proposed budget and financial plan be received."

CARRIED

TERMINATION

Wallace/Hory: "THAT the meeting terminate."

CARRIED

Time: 12:32 pm.

Confirmed:

Certified correct:

James Warren
Acting Secretary /General Manager of
Corporate Services

J. McNabb

John McNabb
President