

MINUTE NO. 139

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, November 29, 2019 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:00 a.m.

<u>Present</u>	President:	McNabb, J.	- Alberni-Clayoquot Regional District
	Directors:	Doubt, G.	- Powell River Regional District (teleconference)
		Hory, A	- Regional District of Mt. Waddington
		Wallace, L.	- Regional District of Nanaimo (teleconference)
	Alternate:	Hillian, D.	- Comox Valley Regional District
	Absent:	Moglove, C.	- Strathcona Regional District
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Staff:	Bremer, S.		- Manager of Fire Administration, Campbell River Fire Dept.
	Douville, K.		- Manager of Financial Planning, Comox Valley Regional District
	Dyson, R		- NI 9-1-1 Secretary/CAO, CVRD (teleconference)
	Lapp, M.		- Recording Secretary, CVRD
	Pearson, B.		- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
	Radke, A.		- Chief Administrative Officer, qathet Regional District (teleconference)
	R. Zaleschuk		- Technology Manager, NI 9-1-1 Corporation
Also Present	C. Vanderhorst		- MNP

DELEGATION

C. Vanderhorst of the audit firm MNP LLP was in attendance to present the 2019 audit service plan for the NI 9-1-1 Corporation. Mr. Vanderhorst was also present to answer questions the board may have regarding the NI 9-1-1 Corporation 2018 financial statements.

Mr. Vanderhorst left the meeting at 11:20 am.

MINUTES

Hillian/Hory: "THAT the minutes (no. 137) of the North Island 9-1-1 Corporation board meeting held October 4, 2019 be adopted."

CARRIED

Hory/Hillian: "THAT the minutes of the NI 9-1-1 administration committee meeting held November 15, 2019, be received."

CARRIED

Management Report

Hory/Hillian: "THAT the management report dated November 2019 be received."

CARRIED

CORRESPONDENCE

Cell Service in Remote areas

Hillian/Hory: "THAT the following correspondence be received,

- Canadian Radio-television and Telecommunications Commission (CRTC) dated October 10, 2019
- Ministry of Citizens Services dated November 14, 2019, regarding cell service in remote areas."

CARRIED

Lasqueti Island-emergency 9-1-1 Calls

Hillian/Hory: "THAT correspondence dated November 19, 2109 from qathet Regional District regarding emergency calls from Lasqueti Island be received."

CARRIED

Staff directed to prepare a report regarding emergency 9-1-1 calls received by NI 9-1-1 from Lasqueti Island.

2020 Meeting Schedule

Hillian/Hory: "THAT the 2020 NI 9-1-1 meetings schedule be received."

CARRIED

ITEMS FOR DISCUSSION AND DELIVERATION

2020-2024 Provisional Budget and Financial Plan

K. Douville, presented the 2020 provisional budget and five year financial plan. R. Zaleschuk provided an overview of the capital projects included in the financial plan. Also discussed was the implementation of Next Generation 9-1-1 technology scheduled for June 2020 and the impact on the financial plan.

Hillian/Hory: "THAT the report dated November 5, 2019 regarding the 2020-2024 proposed budget and financial plan be received."

CARRIED

ADJOURN TO IN-CAMERA

Hillian/Hory: "THAT the meeting adjourn to an in-camera meeting."

CARRIED

Time: 11:47 am.

RISE AND REPORT

The meeting rose from the in-camera session at 12:08 pm.

TERMINATION

Hillian/Hory: "THAT the meeting terminate."

CARRIED

Time: 12:09 pm.

Confirmed:

Certified correct:

R. Dyson

R. Dyson
Secretary

J. McNabb

John McNabb
President