

## MINUTE NO. 137

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, October 4, 2019 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:00 am.

<b><u>Present</u></b>	<b>President:</b>	McNabb, J.	- Alberni-Clayoquot Regional District
	<b>Vice President:</b>	Moglove, C.	- Strathcona Regional District
	<b>Directors:</b>	Doubt, G.	- Powell River Regional District
		Stanhope, J.	- Regional District of Nanaimo
		Hory, A.	- Regional District of Mt. Waddington
		Swift, M.	- Comox Valley Regional District
		Wallace, L.	- Regional District of Nanaimo
		-	
	<b>Staff:</b>	Bremer, S.	- Manager of Fire Administration, Campbell River Fire Dept.
		Douville, K.	- Manager of Financial Planning
		Dyson, R.	- NI 9-1-1 Secretary/CAO, CVRD (teleconference)
		Lapp, M.	- Recording Secretary, CVRD
		Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
		Radke, A.	- Chief Administrative Officer, qathet Regional District (teleconference)
		Zaleschuk, R.	- Technology Manager, NI 9-1-1 Corporation

### **RECOGNITION OF TRADITIONAL TERRITORIES:**

The North Island 9-1-1 Corporation acknowledged that the meeting was held on the unceded traditional territory of the K'ómoks First Nation.

C. Moglove/J. Stanhope: "THAT Lehann Wallace, Director elect from the Regional District of Nanaimo, be invited to attend the meeting.

CARRIED

### **MINUTES**

Director Stanhope requested an amendment to the minutes dated August 16, 2019 to correct the location of the meeting and the list of attendees.

Moglove/Stanhope: "THAT the minutes (no. 135) of the North Island 9-1-1 Corporation board meeting held August 16, 2019 be adopted as amended."

CARRIED

Stanhope/Moglove: "THAT the minutes of the administration committee meeting held September 13, 2019, including the following reports, be received:

- a) Management report dated September 2019
- b) E-Comm PSAP performance report for the period ending August 2019
- c) Fire Dispatch statistics report dated August 31, 2019 for the period ending August 2019
- d) Fire Dispatch quality assurance report dated August 1, 2019 for the period ending June 2019

- e) Fire Dispatch verbal report regarding Peace River fire dispatch service.
- f) Fire Dispatch Advisory Committee Minutes dated, February 20, 2018; September 18, 2018; May 15, 2018; and February 5, 2019.”

CARRIED

### **CORRESPONDENCE**

There was no correspondence for receipt.

### **ITEMS FOR DISCUSSION AND DELIBERATION**

#### **Fire Dispatch Advisory Committee representation**

S. Bremer provided the board with background on the purpose and benefits of the fire dispatch advisory committee.

Moglove/Stanhope: “THAT the report dated September 6, 2019 regarding fire dispatch advisory committee representation and terms of reference, be received.”

CARRIED

Moglove/Stanhope: “THAT the Fire Dispatch Advisory Committee have an in-person meeting as soon as possible to ensure proper representation from each regional district to review the terms of reference; AND FURTHER THAT a letter be sent to each of the shareholder regional districts and the Peace River Regional District, requesting their representation and participation on the fire dispatch advisory committee.”

CARRIED

Director Hory entered the meeting at 11:10 am.

#### **Lasqueti Island emergency 9-1-1 calls - Fire Dispatch procedure**

Doubt/Stanhope: “That the report dated September 6, 2019 regarding Lasqueti Island 9-1-1 call process be received.”

CARRIED

Doubt/Swift: “THAT a letter be sent to qathet Regional District in regard to the increase in calls to North Island 9-1-1 for fire dispatch services to qathet’s Electoral Area E (Lasqueti Island) with a request for direction on how to process emergency calls to Lasqueti Island.”

CARRIED

### **ADJOURN TO IN-CAMERA**

Stanhope/Doubt: THAT the meeting adjourn to an in-camera session.”

CARRIED

Time 11:30 am.

**RISE AND REPORT**

The meeting rose at 11:45 am.

**NEW BUSINESS**

**Shareholder requisition apportionment and allocation**

Director Stanhope requested an update from staff on the apportionment and allocation review.

K. Douville advised that the working group appointed by the Board had met in July and were preparing options for review in early 2020. He also noted that any recommendations for amending the current process would also require an amendment to the shareholder agreement. Therefore the target for implementation of any changes to allocation and apportionment would be in the 2021-2025 financial plan.

**Cell service in remote areas and roadways**

President McNabb reported on his meeting with the Jinny Sims, Minister of Citizen Services at the UBCM Convention in October. With the help of R. Zaleschuk, NI 9-1-1 technology manager he was able to demonstrate the need for access to communication services, to enable access to emergency services in rural and remote areas of Vancouver Island. He requested that the Minister consider solar call boxes to call 9-1-1 emergency services. The Bamfield Highway was suggested as a demonstration and test site, with intermittent cell service coverage. The proposal included the installation of 6-7 units installed 10 kilometers apart, or 5 kilometers from the known cell service range. The units could be installed at a cost of \$12,000 and dedicated to access emergency services.

The Minister was open to considering the idea and has invited President McNabb to meet in Victoria to discuss the matter further.

**TERMINATION**

Stanhope/Moglove: "THAT the meeting terminate."

CARRIED

Time: 11:50 am.

Confirmed:

***B. Pearson***

---

B. Pearson  
Deputy Secretary

Certified correct:

***J. McNabb***

---

John McNabb  
President