

MINUTE NO. 104

Minutes of a regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, November 13, 2015 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:00 a.m.

<u>Present</u>	President:	Samson, L.	- Strathcona Regional District
	Directors:	McCormick, S.	- Powell River Regional District (teleconference)
		McNabb, J.	- Alberni-Clayoquot Regional District
		Stanhope, J.	- Regional District of Nanaimo
		Wainwright, P.	- Regional District of Mt. Waddington
		Wells, B.	- Comox Valley Regional District
	Staff:	Byrne, W.	- Manager of Financial Planning, CVRD
		Baikie, I.	- Fire chief, City of Campbell River
		Idema, W.	- Regional District of Nanaimo (teleconference)
		Lapp, M.	- Recording Secretary, CVRD
		Oakman, D.	- NI 9-1-1 Secretary / CAO, CVRD
		Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
		Radke, A.	- CAO, Powell River Regional District (teleconference)
		Watson, D.	- E-COMM VP of Operations (teleconference)
		Vrabel, C.	- Deputy Fire Chief, City of Campbell River/Fire Dispatch Mgr.
		Zaleschuk, R.	- NI 9-1-1, Manager of Technology
<u>Absent</u>		Dyson, R.	- CAO, Alberni-Clayoquot Regional District
		Fletcher, G.	- CAO, Regional District of Mt. Waddington
		Hotsenpiller, R.	- CAO, Strathcona Regional District

MINUTES

Stanhope/Wells: “THAT the minutes (no. 103) of the North Island 9-1-1 Corporation board meeting held October 2, 2015 be adopted.”

CARRIED

Stanhope/McCormick: “THAT the minutes of the North Island 9-1-1 administration committee meeting dated October 23, 2015 including the following reports, be received.

- Management report dated September 2015.
- Fire dispatch advisory committee (FDAC) minutes dated October 13, 2015.”

CARRIED

CORRESPONDENCE FOR RECEIPT

E-COMM

D. Watson provided an overview of lessons learned from the August 25, 2015 windstorm event that occurred in Metro Vancouver on August 29, 2015. He summarized the contingencies in place and steps taken to prevent service disruption in the event of large scale emergencies in the future.

Wells/McNabb: “THAT the correspondence dated October 19, 2015 regarding the August 29, 2015 windstorm event in metro Vancouver be received.”

CARRIED

D. Watson left the meeting at 11:12 a.m.

City of Campbell River – fire dispatch services agreement

D. Oakman advised the board that correspondence had been received November 13, 2015, from the City of Campbell River regarding council’s resolution to negotiate a fixed price contract between the City of Campbell River and North Island 9-1-1 Corporation for the provision of fire dispatch services.

Wells/McNabb: “THAT correspondence from the City of Campbell River dated November 13, 2015, regarding the fire dispatch services contract with NI 9-1-1 Corporation be received.”

CARRIED

ADJOURN TO IN-CAMERA

Stanhope/Wells: THAT the meeting adjourn to an in-camera session.”

CARRIED

Time: 11:12 a.m.

RISE AND REPORT

The board rose at 12:01 p.m.

Before reconvening the board took a brief recess at 12:02 p.m.

RECONVENE

The board reconvened at 12:12 p.m.

ITEMS FOR DISCUSSION AND DELIBERATION

Fire Dispatch Advisory Committee terms of reference

C. Vrabel reviewed the proposed changes to the fire dispatch advisory committee terms of reference.

Wells/McNabb: “THAT the staff report dated October 19, 2015 regarding the fire dispatch advisory committee (FDAC) terms of reference be received.”

CARRIED

Wells/McNabb: “THAT the fire dispatch advisory committee terms of reference be adopted as amended October 19, 2015.”

CARRIED

2016 – 2020 Financial plan and provisional budget

W. Byrne presented the 2016-2020 financial plan and provisional budget.

Wells/McNabb: "THAT the report dated October 20, 2015 regarding the 2016-2020 NI 9-1-1 financial plan and provisional budget be received."

CARRIED

Stanhope/McNabb: "THAT the 2016 provisional budget be adopted."

CARRIED

TERMINATION

Wells/Stanhope: "THAT the meeting terminate."

CARRIED

Time: 12:33 p.m.

Confirmed:

Certified correct:

"D. Oakman"

D. Oakman
Secretary

"L. Samson"

L. Samson
President