

MINUTE NO. 108

Minutes of a regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, March 4, 2016 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:05 a.m.

<u>Present</u>	President:	Samson, L.	- Strathcona Regional District
	Directors:	McCormick, S.	- Powell River Regional District (teleconference)
		McNabb, J.	- Alberni-Clayoquot Regional District
		Stanhope, J.	- Regional District of Nanaimo
		Wainwright, P.	- Regional District of Mt. Waddington (teleconference)
	Staff:	Wells, B.	- Comox Valley Regional District
		Byrne, W.	- Manager of Financial Planning, CVRD
		Baikie, I.	- Fire chief, City of Campbell River
		Dunlop, B.	- Corporate Financial Officer, CVRD
		Idema, W.	- Regional District of Nanaimo (teleconference)
		Lapp, M.	- Recording Secretary, CVRD
		Lawson, R.	- E-COMM Manager of Operations (teleconference)
		Oakman, D.	- NI 9-1-1 Secretary / CAO, CVRD
Pearson, B.		- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD	
Radke, A.		- CAO, Powell River Regional District (teleconference)	
Sargent, D.	- City manager, City of Campbell River		
Vrabel, C.	- Deputy Fire Chief, City of Campbell River/Fire Dispatch Mgr.		
Zaleschuk, R.	- NI 9-1-1, Manager of Technology		
<u>Absent</u>	Staff:	Dyson, R.	- CAO, Alberni-Clayoquot Regional District
	Fletcher, G.	- CAO, Regional District of Mt. Waddington	
	Yates, T	- CAO, Strathcona Regional District	

MINUTES

Wells/Stanhope: "THAT the minutes (no. 106) of the North Island 9-1-1 Corporation board meeting held January 29, 2016 be adopted."

CARRIED

Director Wainwright left the meeting due to a problem with the telephone line.

McNabb/Wells: "THAT the minutes of the North Island 9-1-1 Corporation's administration committee meeting dated February 19, 2016 including the following reports, be received.

- Management report dated February 2016.
- Fire dispatch quality assurance - January – December 2015
- Revised 2016 capital projects."

CARRIED

CORRESPONDENCE FOR RECEIPT

Schedule of 2016 NI 9-1-1 meeting dates

Wells/McNabb: "THAT the revised schedule of NI 9-1-1 meetings dates be received."

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

City of Campbell River – fire dispatch services agreement

Wells/McNabb: "THAT City of Campbell River fire dispatch services agreement, amendment no. 1 with NI 9-1-1 Corporation be received."

CARRIED

Discussion ensued regarding the fixed price contract and impact on financial plan.

Directors expressed concern over the increase in cost for fire dispatch service. They would prefer to see equity, with the cost of service relative to administration dispatch duties rather than firefighters.

Wells/McNabb: "THAT the City of Campbell River fire dispatch services agreement amendment no. 1 be approved."

CARRIED

2016 – 2020 NI 9-1-1 financial plan.

Stanhope/Wells: "THAT the report dated February 12, 2016 regarding 2016 – 2020 NI 9-1-1 Corporation's recommended budget and financial plan be received."

CARRIED

W. Byrne provided an overview of the 2016-2020 recommended financial plan and budget with the contribution to reserves.

McNabb/Wells: "THAT the 2016 NI 9-1-1 Corporation's requisition be reduced by 1% with a corresponding reduction in line item Contract Services - PSAP."

CARRIED

Wells/McNabb: "THAT the 2016 – 2020 NI 9-1-1 Corporation's recommended financial plan as amended, be adopted."

CARRIED

R. Lawson left the meeting at 11:46 a.m.

ADJOURN TO IN-CAMERA

McNabb/Stanhope: "THAT the meeting adjourn to an in-camera session."

CARRIED

Time: 11:50 a.m.

D. Oakman left the meeting at 12:00 p.m.

RISE AND REPORT

The board rose at 12:02 p.m.

TERMINATION

Wells/Stanhope: "THAT the meeting terminate."

CARRIED

Time: 12:03 p.m.

Confirmed:

"D. Oakman"

D. Oakman
Secretary

Certified correct:

"L. Samson"

L. Samson
President