

MINUTE NO. 94

Minutes of a regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, June 20, 2014 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:03 a.m.

<u>Present</u>	President:	Ambler, J.	- Comox Valley Regional District
	Vice President:	Stanhope, J.	- Regional District of Nanaimo
	Directors:	Hathaway, M.	- Powell River Regional District (teleconference)
		Solda, C.	- Alberni-Clayoquot Regional District
		Wainwright, P.	- Regional District of Mt. Waddington (teleconference)
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	Staff:	Oakman, D.	- NI 9-1-1 Secretary and CAO, CVRD
		Byrne, W.	- Manager of Financial Planning, CVRD
		Carter, L.	- GM of Public Affairs and Information Systems
		Dunlop, B.	- Chief Financial Officer, CVRD
Moore, T.		- Acting Director of Finance, Regional District of Nanaimo	
Lapp, M.		- Recording secretary, CVRD	
Pearson, B.		- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD	
Thompson, W.		- Manager of Administrative Services, ACRD	
Zaleschuk, R.		- NI 9-1-1, Manager of Technology	
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<u>Absent</u>	Directors:	Samson, L.	- Strathcona Regional District (teleconference)
	Staff:	Dyson, R.	- CAO, Alberni-Clayoquot Regional District
		Hotsenpiller, R.	- CAO, Strathcona Regional District (teleconference)
		Radke, A.	- CAO, Powell River Regional District

ADJOURN TO IN-CAMERA

Stanhope/Solda "THAT the board adjourn to an in-camera session."

CARRIED

Time: 11:03 a.m.

RISE AND REPORT

The board rose at 12:10 p.m.

Primary call answer service

The board rose and reported on the matter of the NI 9-1-1 primary call answer services options analysis and agreement effective June 25, 2014 at 10:00 a.m.

MINUTES

Solda/Stanhope: "THAT the minutes (no. 92) of the North Island 9-1-1 Corporation board meeting held May 23, 2014 be adopted."

CARRIED

Management report

Solda/Stanhope: "THAT the management report dated June 20, 2014 be received."

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

Financial statements

Solda/Stanhope: "THAT staff report dated June 14, 2014 regarding the 2013 financial statements audit results and communications report be received."

CARRIED

Beth Dunlop provided the board with an overview of the audit report and financial statements.

Stanhope/Solda: "THAT the financial statements for the period ending December 31, 2013, be received."

CARRIED

Stanhope/Solda: "THAT the financial statements for the period ending December 31, 2013, be approved."

CARRIED

NEW BUSINESS

Abandoned calls

Staff were directed to initiate a pro-active promotion on educating the public regarding abandoned calls.

Solda/Stanhope: "THAT staff submit a resolution to the Union of BC Municipalities (UBCM) convention to ask the telephone service providers to discontinue the use a dedicated '9-1-1' button on cell phones and the pre-programming of 9-1-1 on all communication devices, to discourage the accidental dialing of 9-1-1 which leads to increased abandoned calls."

CARRIED

TERMINATION

Stanhope/Solda: "THAT the meeting terminate."

CARRIED

Time: 12:45 p.m.

Confirmed:

Certified correct:

D. Oakman
Secretary

J. Ambler
President