

MINUTE NO. 99

Minutes of a regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, March 6, 2015 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:03 a.m.

<u>Present</u>	President:	Samson, L	- Strathcona Regional District
	Vice President:	Stanhope, J.	- Regional District of Nanaimo (teleconference)
	Directors:	McCormick, S	- Powell River Regional District (teleconference)
		McNabb, J	- Alberni-Clayoquot Regional District
		Wainwright, P.	- Regional District of Mt. Waddington (teleconference)
	Wells, B.	- Comox Valley Regional District	
	Staff:	Baikie, I.	- Fire chief, City of Campbell River
		Byrne, W.	- Manager of Financial Planning, CVRD
		Carter, L.	- GM Public Affairs & Information Systems Branch
		Idema, W.	- Director of Finance Regional District of Nanaimo (teleconference)
		Lapp, M.	- Recording secretary, CVRD
		Oakman, D.	- NI 9-1-1 Secretary and CAO, CVRD
		Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
		Vrabel, C.	- Deputy fire chief, City of Campbell River/fire dispatch mgr.
		Watson, D.	- E-Comm VP of Operations (teleconference)
		Zaleschuk, R.	- NI 9-1-1, Manager of Technology
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<u>Absent</u>	Staff:	Dyson, R.	- CAO, Alberni-Clayoquot Regional District
		Fletcher, G.	- CAO, Regional District of Mt. Waddington
		Hotsenpiller, R.	- CAO, Strathcona Regional District
		Radke, A.	- CAO, Powell River Regional District (teleconference)
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MINUTES

Stanhope/Wells: "THAT the minutes (no. 98) of the North Island 9-1-1 Corporation board meeting held February 6, 2015 be adopted."

CARRIED

Stanhope/Wells: "THAT the minutes of the North Island 9-1-1 administration committee meeting dated February 20, 2015 be received."

CARRIED

REPORTS AND CORRESPONDENCE FOR RECEIPT

Qualicum Fire Dept.

Stanhope/Wells: “THAT the correspondence from the Qualicum Beach Fire Dept. dated February 16, 2015 regarding NI 9-1-1- radio equipment located at the fire hall, be received.”

CARRIED

R. Zaleschuk provided the board with background information. NI 9-1-1 equipment that is currently located at the old Qualicum fire hall may be in conflict with the local EOC’s amateur radio system at the new fire hall. Staff will work with the fire department to find a resolution.

ITEMS FOR DISCUSSION AND DELIBERATION

2015 – 2019 Financial Plan

McNabb/Wells: “THAT the report dated February 27, 2015 regarding the 2015 – 2019 recommended budget and financial plan for the NI 9-1-1- Corporation be received.”

CARRIED

W. Byrne provided an overview of the North Island 9-1-1- Corporation’s 2015 budget and five year financial plan and an update on the actual surplus amount available for reserve contributions.

Wells/McNabb: “THAT the 2015-2019 recommended financial plan be amended by reducing the surplus prior year carryforward by \$1,456 with the 2015 general contingency reserve contribution adjusted accordingly;

AND FURTHER THAT the 2015-2019 recommended financial plan be adopted as amended.”

CARRIED

The board had questions regarding reserve fund contributions and the contract for fire dispatch services.

Chief Baikie explained the differences between the service provided by E-Comm for initial call answer (PSAP) and the secondary call answer (SSAP) fire dispatch service that the City provides, make it difficult to compare contract costs.

The contract with the City of Campbell River for fire dispatch services, will expire in 2018.

Staff were directed to prepare a report to the board that provides options to stabilize the fluctuating general contingency reserve contribution from year to year.

E-COMM – PSAP statistics

McNabb/Stanhope: “THAT the report regarding the 2014 ECOMM PSAP statistics be received.”

CARRIED

D. Watson provided context and answered questions regarding the PSAP statistics.

E-COMM – Text through 9-1-1 for Deaf, hard of hearing and speech impaired (DHHSI)

Wells/McNabb: “THAT the E-Comm briefing note dated March 2, 2015 regarding Text through 9-1-1 for the deaf, hard of hearing and speech impaired (DHHSI) be received.

CARRIED

The board questioned if there would be any cost implication for NI 9-1-1 to pursue the test through 9-1-1 service for the deaf, hard of hearing and speech impaired.

Mr. Watson does not anticipate there will be any additional costs for the initial implementation. Though there is a possibility of future training costs, it is expected those would be cost-shared with the participating agencies.

Wells/McNabb: “WHEREAS the deaf, hard of hearing and speech impaired (DHHSI) community is requesting implementation of text with 9-1-1 service of all PSAP areas across Canada as soon as possible;

AND FURTHER WHEREAS E-Comm can provided this service to registered members of the DHHSI community in all E-Comm PSAP service areas across the Province including the NI 9-1-1 Corporation’s PSAP service area;

BE IT RESOLVED THAT NI 9-1-1 Corporation supports implementation with the related public announcements.”

CARRIED

NEW BUSINESS

Lasqueti 9-1-1 service

Director McCormick provided an update on the PRRD bylaw for house numbering and 9-1-1 service on Lasqueti Island.

Wells/Stanhope: “THAT the verbal report regarding the Powell River Regional District’s progress to include 9-1-1 service to Lasqueti Island be received.”

CARRIED

TERMINATION

Stanhope/McNabb: “THAT the meeting terminate.”

CARRIED

Time: 11:40 a.m.

Confirmed:

Certified correct:

D. Oakman

L. Samson

D. Oakman
Secretary

L. Samson
President