

## MINUTE NO. 102

Minutes of a regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, June 26, 2015 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:00 a.m.

<b><u>Present</u></b>	<b>President:</b>	Samson, L	- Strathcona Regional District
	<b>Directors:</b>	McCormick, S	- Powell River Regional District (teleconference)
		McNabb, J	- Alberni-Clayoquot Regional District
		Wells, B.	- Comox Valley Regional District
		<b>Staff:</b>	Baikie, I.
		Byrne, W.	- Manager of Financial Planning, CVRD
		Idema, W.	- Director of Finance Regional District of Nanaimo (teleconference)
		Lapp, M.	- Recording secretary, CVRD
		Oakman, D.	- NI 9-1-1 Secretary and CAO, CVRD
		Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
		Watson, D.	- E-COMM VP of Operations (teleconference)
		Zaleschuk, R.	- NI 9-1-1, Manager of Technology
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<b><u>Absent</u></b>	<b>Directors:</b>	Stanhope, J.	- Regional District of Nanaimo
		Wainwright, P.	- Regional District of Mt. Waddington
	<b>Staff:</b>	Dyson, R.	- CAO, Alberni-Clayoquot Regional District
		Fletcher, G.	- CAO, Regional District of Mt. Waddington
		Hotsenpiller, R.	- CAO, Strathcona Regional District
		Radke, A.	- CAO, Powell River Regional District
		Vrabel, C.	- Deputy fire chief, City of Campbell River/fire dispatch mgr.

Wells/McCormick: "THAT the agenda be approved."

CARRIED

### **MINUTES**

Wells/McNabb: "THAT the minutes (no. 100) of the North Island 9-1-1 Corporation board meeting held May 8, 2015 be adopted."

CARRIED

Wells/McNabb: "THAT the minutes of the North Island 9-1-1 administration committee meeting dated June 12, 2015 be received."

CARRIED

### **Management report**

Wells/McNabb: "THAT the management report be received."

CARRIED

President Samson provided a verbal report on the emergency communications strategic vision forum hosted by the Ministry of Justice, that he attended on behalf of the NI 9- 1-1 Corp. The Ministry is expected to review their findings and report back to the 9-1-1 service providers in the near future.

**E-COMM – PSAP**

D. Watson reviewed points of interest from the E-COMM service results report for the north island PSAP.

Wells/McCormick: “THAT the E-COMM 9-1-1 PSAP service results report for the period ending May 31, 2015 be received.”

CARRIED

**ITEMS FOR DISCUSSION AND DELIBERATION**

W. Byrne presented a report to the board regarding a proposed annual contribution to the general contingency reserve. Options are being considered to stabilize the fluctuating contribution from year to year. The proposed contribution to reserve is intended to replenish the general contingency fund that was fully expended in 2014 to partially pay the fire dispatch retroactive billed by the City of Campbell River.

Wells/McNabb: “THAT the report dated June 8, 2015 regarding general contingency reserve contributions and maximum balance, be received.”

CARRIED

McNabb/Wells: “THAT a decision regarding the general operating contingency fund be deferred until the October meeting of the NI 9-1-1 board.”

CARRIED

Staff were directed to prepare summary of the financial impact that an annual contribution to the general operating reserve fund would have on the requisition and forward to the members in advance of the next NI 9-1-1 board meeting, to allow the directors an opportunity to discuss with their respective regional district boards.

**Lasqueti Island 9-1-1- Service - Mt. Davies, Texada**

R. Zaleschuk provided the results of a site investigation at Mt. Davies, Texada Island, to determine suitability for communications equipment that would provide 9-1-1 services on Lasqueti Island.

Wells/McNabb: “THAT the report dated May 25, 2015 regarding a communications site application – Mt. Davies, Texada Island be received.”

CARRIED

Opposed: McCormick

Director McCormick advised the board that residents of Texada Island have voiced their objection to locating communication equipment anywhere on Mt. Davies. Director McCormick further expressed objection to proceeding with a land use application for Mt. Davies, given the opposition from the community.

Director McCormick requested that staff consider alternate sites at existing 9-1-1- locations.

Staff noted that existing 9-1-1 sites had already been considered to provide radio transmitter service to Lasqueti Island. Staff identified Mt. Davies as a possible option after determining the existing 9-1-1 locations were not suitable.

McCormick/Wells: "THAT the matter of establishing a radio communications site on Texada Island to provide 9-1-1 service to Lasqueti Island, be deferred to the October meeting of the NI 9-1-1 board pending further direction in writing from the Powell River Regional District"

CARRIED

**NEW BUSINESS**

There was no new business brought forward.

**TERMINATION**

McNabb/Wells: "THAT the meeting terminate."

CARRIED

Time: 12:00 p.m.

Confirmed:

Certified correct:

***"D. Oakman"***

***"L. Samson"***

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D. Oakman  
Secretary

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L. Samson  
President