

MINUTE NO. 96

Minutes of a regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, October 17, 2014 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:03 a.m.

<u>Present</u>	President:	Ambler, J.	- Comox Valley Regional District
	Vice President:	Stanhope, J.	- Regional District of Nanaimo
	Directors:	Hathaway, M.	- Powell River Regional District (teleconference)
		Samson, L.	- Strathcona Regional District
Solda, C.		- Alberni-Clayoquot Regional District	
Staff:	Baikie, I.	- Fire chief, City of Campbell River	
	Byrne, W.	- Manager of Financial Planning, CVRD	
	Idema, W.	- Director of Finance, Regional District of Nanaimo (teleconference)	
	Lapp, M.	- Recording secretary, CVRD	
	Oakman, D.	- NI 9-1-1 Secretary and CAO, CVRD	
	Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD	
	Radke, A.	- CAO, Powell River Regional District (teleconference)	
	Vrabel, C.	- Deputy fire chief, City of Campbell River/fire dispatch mgr.	
	Zaleschuk, R.	- NI 9-1-1, Manager of Technology	
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<u>Absent</u>	Directors:	Wainwright, P.	- Regional District of Mt. Waddington
	Staff:	Dyson, R.	- CAO, Alberni-Clayoquot Regional District
		Fletcher, G.	- CAO, Regional District of Mt. Waddington
		Hotsenpiller, R.	- CAO, Strathcona Regional District

MINUTES

Solda/Samson: "THAT the minutes (no. 94) of the North Island 9-1-1 Corporation board meeting held June 20, 2014 be adopted."

CARRIED

Stanhope/Solda: "THAT the minutes of the North Island 9-1-1- Administration committee meeting held October 3, 2014 be received."

CARRIED

Solda/Samson: “THAT items no. ‘a’ through ‘h’ of the North Island 9-1-1 Corporation board agenda being,

- a) Courtenay Operational Call Centre (OCC) 9-1-1 status and update report dated July 31, 2014
- b) Fire Dispatch Advisory Committee minutes dated September 10, 2014
- c) Fire Dispatch statistics period January – June 2014 report dated September 22, 2014
- d) Fire Dispatch quality assurance program period January – June 2014 report dated September 22, 2014
- e) Proposed 2015 capital projects report dated September 24, 2014
- f) Proposed 2016 – 2019 capital projects report dated September 24, 2014
- g) Cell phone gaps in service report dated September 26, 2014
- h) Management report dated October 2014

received from the North Island 9-1-1 administration committee meeting held October 3, 2014, be adopted.”

CARRIED

REPORTS AND CORRESPONDENCE FOR RECEIPT

Ministry of Forests - land use policy for communications sites

Stanhope/Solda: “THAT correspondence from the Ministry of Forests dated May 30, 2014 regarding the December 2014 land use policy change, be received.”

CARRIED

Samson/Stanhope: “THAT correspondence from the RCMP ‘E’ Division dated August 14, 2014 regarding the Ministry of Forests’ land use policy change, be received.

CARRIED

Parksville Fire Department – radio frequency

Stanhope/Samson: “THAT correspondence from the Parksville Fire Dept. dated March 24, 2014 regarding a request for a repeated frequency be received.”

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

2015 – 2019 Financial Plan

Solda/Samson: “THAT the report dated September 25, 2014 regarding the 2015 provisional 2015 NI 9-1-1-financial plan be received.”

CARRIED

W. Byrne provided an overview of the North Island 9-1-1- Corporation's 2015 budget and five year financial plan.

Solda/Stanhope: "THAT the 2015 provisional budget be adopted."

CARRIED

Powell River Regional District – Lasqueti Island

Samson/Stanhope: "THAT the report dated October 11, 2014 regarding the Powell River Regional District's request to expand 9-1-1- service to include Lasqueti Island, be received.

CARRIED

A. Radke, provided a brief summary of the request and R. Zaleschuk provided details of the minor equipment changes required to accommodate the request.

Samson/Stanhope: "THAT the North Island 9-1-1 Corporation (NI 9-1-1) support the extension of Powell River Regional District 9-1-1- service boundary to include Lasqueti Island subject to the following,

- agreement amendment between NI 9-1-1 and Telus;
- agreement amendment between NI 9-1-1 and E-Comm, (PSAP service contractor);
- agreement amendment between NI 9-1-1 and City of Campbell River (fire dispatch SSAP service contractor);
- agreement with the Powell River Regional District to pay and direct cost upgrades required to the systems in order for 9-1-1- PSAP and fire dispatch SSAP services to be provided to Lasqueti Island and acknowledging all other costs would be cost shared pursuant to the existing shareholders agreement; and
- consent in writing, from the Regional District of Mount Waddington appointee to the North Island 9-1-1 Corporation board.

CARRIED

The motion was passed unanimously.

Telus call answer system agreement

Stanhope/Solda: "THAT the report dated October 11, 2014 regarding the Telus call answer system agreement be received."

CARRIED

Solda/Stanhope: "THAT the October 2014 Telus agreement be approved."

CARRIED

Business continuity – 2014 municipal elections

Solda/Samson: “THAT the report dated October 11, 2014 regarding business continuity for the North Island 9-1-1- Corporation board of directors following the 2014 municipal elections, be received.”

CARRIED

NEW BUSINESS

The board was advised that the North Island 9-1-1 Corporation’s board meeting schedule for 2015 will be established following regional districts inaugural meetings.

RECESS

The board recessed at.

Time: 11:40 a.m.

RECONVENE

The board reconvened at 11:44 a.m.

ADJOURN TO IN-CAMERA

Stanhope/Samson: “THAT the board adjourn to an in-camera session.”

CARRIED

Time: 11:45 a.m.

RISE AND REPORT

The board rose at 12:04 p.m.

President Ambler acknowledged the support and professional service provided by the RCMP OCC through the transition of the call answer service to E-Comm.

TERMINATION

Solda/Samson: “THAT the meeting terminate.”

CARRIED

Time: 12:05 p.m.

Confirmed:

Certified correct:

D. Oakman
Secretary

J. Ambler
President

