

**MINUTE NO. 159**

Minutes of the regular meeting of the Board of Directors of the North Island 9-1-1 Corporation held on Friday, November 5, 2021 at the Comox Valley Regional District offices, 770 Harmston Avenue, Courtenay, BC commencing at 11:06 am.

<b><u>Present</u></b>	<b>President:</b>	McNabb, J.	- Alberni-Clayoquot Regional District (Zoom)	
		<b>Directors:</b>	Doubt, G.	- qathet Regional District (Zoom)
			Hory, A	- Regional District of Mt. Waddington (Zoom)
			Swift, M.	- Comox Valley Regional District (Zoom)
			Wiese, B	- Regional District of Nanaimo (Zoom)
	Moglove, C.		- Strathcona Regional District (Zoom)	
	<b>Staff:</b>	Douville, K	- Acting Chief Financial Officer, CVRD	
		Martens, J.	- General Manager of Corporate Services, CVRD	
		Bremer, S.	- Manager of Fire Administration, Campbell River Fire Dept.	
		Pearson, B	- NI 911 Deputy Secretary/Sr. Mgr. of Info. Systems & GIS, CVRD	
		Kozlowski, B.	- Recording Secretary, CVRD	
	Starratt, C.	- Regional Fire Services Manager ACRD (Zoom)		
<b>Also present:</b>	Manhas, S.	- Young Anderson		

**AGENDA:**

Swift/Moglove: "THAT the agenda be adopted as presented."

CARRIED

**MINUTES:**

Swift/Moglove "THAT the minutes (no. 158) of the North Island 9-1-1 Corporation Board meeting held September 24, 2021 be adopted with the amendment to reflect the advocacy letters regarding BC Ambulance Dispatch being copied to the local MLAs."

CARRIED

Moglove/Swift: "THAT the minutes of the NI 9-1-1 administration committee meeting held October 22, 2021 be adopted."

CARRIED

**ITEMS FOR DISCUSSION AND DELIBERATION:**

**Management Report**

Swift/Wiese: "THAT the management report be received."

CARRIED

**Peace River and Cowichan Valley Fire Dispatch Services**

S. Bremer provided a verbal report on the fire dispatch services for Peace River and the Cowichan Valley. Peace River is on target for 2000 calls for 2021. Cowichan Valley is busier than anticipated due to topography of the area and larger incidents triggering additional 9-1-1 calls.

B. Pearson informed the Board that technical upgrades have just finished in a number of the fire department in the Peace River area.

Moglove/Hory: "THAT the verbal report regarding the Peace River and Cowichan Valley fire dispatch services be received."

CARRIED

**First Responder Calls**

S. Bremer presented an overview of the report on First Responder calls. Clarification was provided on the logging of various types of dispatch calls.

Swift/Doubt: “THAT the report dated September 24, 2021 regarding First Responder Calls be received.”

CARRIED

**Fire Dispatch Services Agreement Amendment**

B. Pearson presented an overview of the NI 9-1-1 Fire Dispatch Services Contract Extension report and the rationale behind the amendment request.

Swift/Wiese: “THAT the Board approve a contract amendment agreement with City of Campbell River for fire dispatch services to extend the current contract for one year, until December 31, 2022.”

CARRIED

**WORKSHOP – Sukh Manhas**

S. Manhas, Young Anderson facilitated a workshop regarding director roles and responsibilities and general governance.

**New Business**

B. Pearson advised the Board that the 2022 schedule will be prepared and distributed mid December 2021.

**TERMINATION**

Wiese/Doubt: “THAT the meeting terminate.”

CARRIED

Time: 12:39 pm.

Confirmed:

Certified correct:

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B. Pearson  
Deputy Secretary

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John McNabb  
President