

MINUTE NO. 155

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, March 12, 2021 at the Comox Valley Regional District offices, 770 Harmston Avenue, Courtenay, BC commencing at 11:06 am.

<u>Present</u>	President:	McNabb, J.	- Alberni-Clayoquot Regional District (Zoom)
	Directors:	Doubt, G.	- qathet Regional District (Zoom)
		Hory, A	- Regional District of Mt. Waddington (Zoom)
		Swift, M.	- Comox Valley Regional District (Zoom)
		Wallace, L.	- Regional District of Nanaimo (Zoom)
		Moglove, C.	- Strathcona Regional District (Zoom)
	Staff:	Bremer, S.	- Manager of Fire Administration, Campbell River Fire Dept.
		R. Zaleschuk	- Technology Manager, NI 9-1-1 Corporation
		Douville, K.	- Manager of Financial Planning, Comox Valley Regional District
		Dyson, R.	- NI 9-1-1 Secretary/CAO, CVRD (Zoom)
		Pearson, B	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
		Martens, J.	- General Manager of Corporate Services, CVRD
		Foort, M	- Chief Financial Officer, CVRD (Zoom)
		Kozlowski, B.	- Recording Secretary, CVRD (Zoom)
		Radke, A	- Chief Administration Officer, qRD (Zoom)
		Starratt, C.	- Regional Fire Services Manager ACRD (Zoom)
	Also present:	Vanderhorst, C	- MNP (Zoom)

MINUTES:

Moglove/Swift “THAT the minutes (no. 153) of the special North Island 9-1-1 Corporation Board meeting held February 19, 2021 be adopted.”

CARRIED

Moglove/Swift “THAT the minutes (no. 151) of the North Island 9-1-1 Corporation Board meeting held January 29, 2021 be adopted.”

CARRIED

Moglove/Swift: “THAT the minutes of the NI 9-1-1 administration committee meeting held February 26, 2021 be adopted.”

CARRIED

CORRESPONDENCE FOR RECEIPT:

Swift/Wallace: “THAT correspondence from Telus NG9-1-1 regarding Service Bulletin No. 14 be received.”

CARRIED

B.Pearson advised the Board that municipalities and regional districts will be receiving a new contract to sign when NextGen911 starts up as the 26 year old contract will no longer be in effect with the new technology. This contract is expected to be received in May 2021.

ITEMS FOR DISCUSSION AND DELIBERATION:

Audit Findings Report and Financial Statement for 2020 Fiscal Year

C. Vanderhorst, MNP, presented a brief review of the 2020 audit findings and financial statements and noted there were no concerns or issues to bring to the Board’s attention.

Swift/Moglove “THAT the financial statements of the North Island 9-1-1 Corporation for the year ended December 31, 2020 be approved.”

CARRIED

C. Vanderhorst left the meeting at 11:15 am.

2021-2025 Recommended Budget and Financial Plan

K. Douville provided an overview of the 2021-2025 recommended budget and financial plan. There were no questions with regards to the report.

Doubt/Hory “THAT the North Island 9-1-1 Corporation 2021 budget and five-year financial plan for 2021 – 2025 be adopted as presented.”

CARRIED

NI 9-1-1 Fire Dispatch Advisory Committee Terms of Reference

Swift/Moglove “THAT the attached Terms of Reference be adopted.”

CARRIED

NI 9-1-1 Temporary Apportionment Waiver

J. Martens provided a verbal summary of the next steps respecting the Board’s direction for a temporary apportionment waiver. Once all of the executed waivers are received they will processed with the Board’s legal counsel.

Wallace/Hory “THAT the verbal report concerning the temporary apportionment waiver be received.”

CARRIED

Management Report

Moglove/Swift “THAT the management report be received.”

CARRIED

ADJOURN TO IN-CAMERA

Swift/Moglove “THAT the meeting adjourn to an in-camera session.”

CARRIED

Time: 11:26 am

RISE AND REPORT

The Board rose at 11:40 am.

TERMINATION

Wallace/Swift: “THAT the meeting terminate.”

CARRIED

Time: 11:40 am.

Confirmed:

R. Dyson

R. Dyson
Secretary

Certified correct:

John McNabb
President