

MINUTE NO. 133

Minutes of the regular meeting of the board of directors of the North Island 9-1-1 Corporation held on Friday, March 15, 2019 at the Comox Valley Regional District offices 550-B Comox Road, Courtenay, BC commencing at 11:02 a.m.

<u>Present</u>	President:	McNabb, J.	- Alberni-Clayoquot Regional District
	Vice President:	Moglove, C.	- Strathcona Regional District
Directors:	Directors:	Gourlay, C	- Regional District of Nanaimo
		Hory, A	- Regional District of Mt. Waddington
		Swift, M.	- Comox Valley Regional District
		McCormick, S.	- Powell River Regional District (Teleconference)
Alt. Directors:		-	
	Staff:	Bremer, S.	- Manager of Fire Administration, Campbell River Fire Dept.
		Douville, K.	- Manager of Financial Planning, CVRD
		Dyson, R.	- NI 9-1-1 Secretary/CAO, CVRD
		Lapp, M.	- Recording Secretary, CVRD
		Pearson, B.	- NI 9-1-1 Deputy Secretary/Sr. Mgr. of Info. Systems and GIS, CVRD
		Zaleschuk, R.	- NI 9-1-1, Manager of Technology

AGENDA

Hory/Swift: "THAT the Addendum be received and the item considered under correspondence; AND FURTHER THAT the agenda be approved."

CARRIED

MINUTES

Gourlay/Swift: "THAT the minutes (no. 132) of the North Island 9-1-1 Corporation board meeting held February 1, 2019 be adopted."

CARRIED

Swift/Gourlay: "THAT the minutes of the North Island 9-1-1 Corporation administration committee meeting dated February 22, 2019 including the following reports, be received:

- Management report dated February 2019
- Fire dispatch statistics report dated February 13, 2019
- Peace River Fire dispatch verbal report
- Report dated February 16, 2019 regarding revised 2019 capital projects."

CARRIED

CORRESPONDENCE

Gourlay/Hory: “THAT the following correspondence items be received:

- Letter dated February 6, 2019 from M. Norris on behalf of District 69 Fire chiefs group, regarding a dispatch channel request
- Letter dated January 31, 2019 from the Regional District of Nanaimo regarding the annual requisition allocation alternatives
- Letter dated February 22, 2019 from the Comox Valley Regional District regarding the annual shareholder apportionment.”

CARRIED

District 69 fire dispatch channel

Gourlay/Hory: “THAT the NI 9-1-1 Corporation provide a letter to Spectrum Management Operations Branch, Innovation, Science and Economic Development Canada (formerly Industry Canada) in support of the initiative requested by District 69 (Regional District of Nanaimo-North) fire departments, for additional frequencies to provide a second fire dispatch channel.”

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

2019-2023 Financial Plan

K. Douville presented the board with highlights of the 2019-2023 recommended NI 9-1-1 financial plan.

Swift/Moglove: “THAT the report dated February 15, 2019, regarding the NI 9-1-1 Corporation’s 2019-2023 recommended financial plan be received.”

CARRIED

Moglove/Hory: “THAT the NI 9-1-1 Corporation’s 2019-2023 recommended financial plan be adopted as presented.”

CARRIED

NEW BUSINESS

Annual requisition allocation alternatives

Gourlay/Moglove: “THAT a working group consisting of staff from each regional district be formed to further review options for annual NI 9-1-1 shareholder requisition apportionments.”

CARRIED

Nay Hory/McCormick

Staff directed to seek recommendations from the NI 9-1-1 administration committee for working group participants.

TERMINATION

Gourlay/Moglove: "THAT the meeting terminate."

CARRIED

Time: 11:40 am.

Confirmed:

"R. Dyson"

R. Dyson
Secretary

Certified correct:

"J. McNabb"

John McNabb
President