

MINUTE NO. 167

Minutes of the regular meeting of the Board of Directors of the North Island 9-1-1 Corporation held on June 23, 2023 at the Campbell River Fire Hall, 675 13th Avenue, Campbell River, BC commencing at 11:00 am.

<u>Present</u>	President:	K. Grant	- Comox Valley Regional District
	Directors:	G. Doubt	- qathet Regional District
		A. Hory	- Regional District of Mt. Waddington
		S. McLean	- Regional District of Nanaimo
		J. Rice	- Strathcona Regional District
	Staff:	B. Pearson	- NI 911 Deputy Secretary/Sr. Mgr. of Info. Systems, CVRD
		L. Wiwcharuk	- Chief Financial Officer, CVRD
		K. Douville	- Manager of Financial Planning, CVRD
		J. Martens	- General Manager of Corporate Services, CVRD
		J. Nelson	- Manager of Financial Operations, CVRD
		L. Koorn	- Financial Accountant
		S. Zaleschuk	- Technology Manager, NI 9-1-1 Corporation
		S. Bremer	- Assistant Chief, City of Campbell River
		S. Speed	- Recording Secretary, CVRD
	Also present:	D. Verdun	- Fire Chief, City of Campbell River
		E. Beauchamp	- Acting Manager of Emergency Services, RDN

FACILITY TOUR

The Board was provided with a tour of the Campbell River Fire Dispatch Centre and Dogwood Tower backup site.

ADOPTION OF THE AGENDA AND MINUTES

Rice/McLean “THAT the agenda be adopted as presented.”

CARRIED

Rice/McLean “THAT the minutes (no. 166) of the North Island 9-1-1 Corporation Board meeting held March 17, 2023 be adopted.”

CARRIED

Rice/McLean “THAT the minutes of the North Island 9-1-1 Administration Committee meeting held June 9, 2023 be received.”

CARRIED

CORRESPONDENCE FOR RECEIPT

Rice/Doubt “THAT the correspondence from Michael Krenz, Rogers Communications Inc requesting for support for an antenna proposal on Hornby Island be received.”

CARRIED

ITEMS FOR DISCUSSION AND DELIBERATION

2022 Financial Statements and Audit Findings

Rice/McLean “THAT the report dated May 26, 2023 regarding the 2022 financial statements and audit findings be received.”

CARRIED

J. Nelson provided an overview of the 2022 financial statements.

C. Vanderhorst of MNP provided an overview of the audit findings, noting a clean audit opinion.

Doubt/Rice “THAT the financial statements of the North Island 9-1-1 Corporation for the year ended December 31, 2022 be approved.”

CARRIED

Cost Apportionment Model Scheduled Review

Rice/McLean “THAT the report dated May 30, 2023 providing an overview of the previous work completed with respect to the net cost apportionment alternatives for NI 9-1-1 and providing information and analysis pertaining to a review of the interim model, be received.”

CARRIED

K. Douville provided an overview of the net cost apportionment review and explained that the Corporation’s Shareholders Agreement will require amendment to reflect the Board’s desired model.

McLean/Rice “THAT the Board endorse a net cost apportionment method of 50 per cent assessments and 50 per cent population for implementation with the 2024 financial plan;

AND FURTHER THAT staff undertake an overall review of the existing Shareholders Agreement and report back to the Board at the September 15, 2023 meeting with the necessary resolutions and amendments to effect said apportionment method and any other recommended updates.”

CARRIED

Management Report

McLean/Rice “THAT the management report be received.”

CARRIED

Fire Dispatch Statistical Report January – March 2023

S. Bremer provided an overview of the fire dispatch statistical report from January – March 2023.

Rice/McLean “THAT the fire dispatch statistical report January – March 2023 be received.”

CARRIED

NEW BUSINESS

Provincial Government Grant Funding

Staff provided a verbal update on an expected grant funding announcement from the Provincial Government to support implementation of Next Generation 9-1-1.

TERMINATION

McLean/Rice "THAT the meeting terminate."

CARRIED

Time: 2:05pm

Confirmed:

Certified correct:

B. Pearson
Deputy Secretary

Ken Grant
President